



***british  
columbia  
lacrosse  
association***

2019-2020

**OPERATING POLICY:**

***MINOR BOX LACROSSE***

*Revised October 2019*



# BC LACROSSE ASSOCIATION

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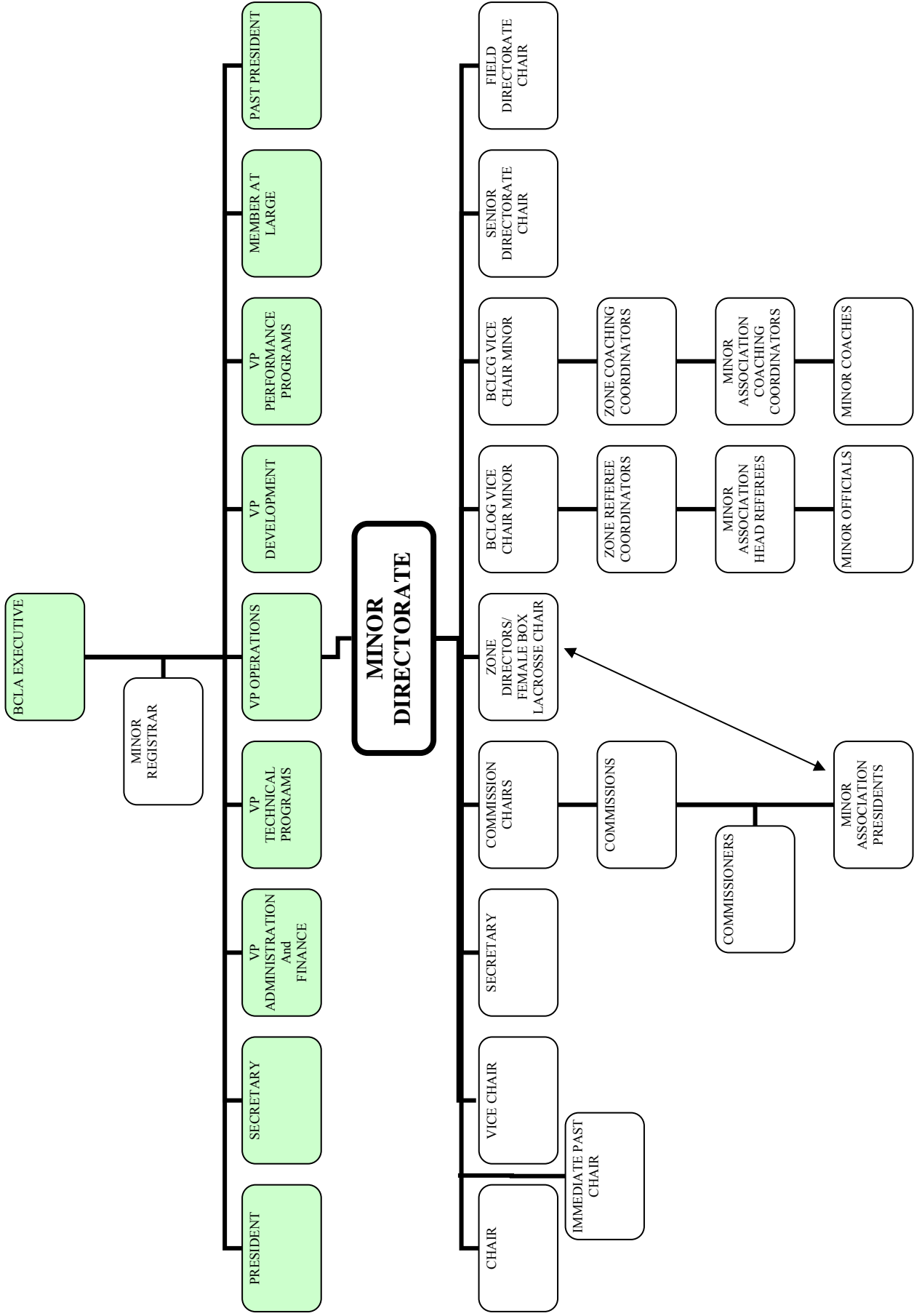
## MINOR DIRECTORATE OPERATING POLICY

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# MINOR DIRECTORATE COMMUNICATION CHART

October 2017



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# MINOR DIRECTORATE REGULATIONS

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## REGULATION 1: STRUCTURE

### 1.01 ROLES AND RESPONSIBILITIES

#### The Minor Directorate

- (a) Governs lacrosse for all Minor players and Female Box up to and including Female Junior players.
- (b) Sets Disciplinary Rules
- (c) Provides a Commissioners' Package
- (d) Sets Provincial Directive and a format for Minor Provincial tournaments
- (e) Sanctions all Minor tournaments

#### The Minor Directorate Chair

- (a) Shall preside at all Minor Directorate meetings
- (b) Shall ensure the affairs of the Directorate are being carried out
- (c) Shall ensure the procedures set out in the By-Laws and Constitution are being followed
- (d) Shall attend the VP Operations meetings
- (e) Is responsible to call meetings of the Directorate (usually every second month)
- (f) Work with all members of the Directorate to ensure the game is of a high calibre and standard
- (g) Is the deciding vote in case of a tie
- (h) Is responsible to all members of the Directorate, not a Commission or an individual
- (i) Shall be elected for a two year term in even years
- (j) In the event of a vacancy on the Minor Directorate Executive, the Chair may appoint a replacement to fill the vacancy until the next Special Session. If more than a year remains in the term, an election shall take place at the next Minor Directorate Special Session to elect a replacement to the end of the position's term.

#### The Minor Directorate Immediate Past Chair

- (a) Shall act as a liaison between the previous and current Minor Directorate.
- (b) Will help maintain the continuity and direction of the Minor Directorate from one year to the next, and will act as mentor to the newly elected Minor Directorate Chair and Vice Chair, when necessary.
- (c) This position shall be for a one-year term immediately following the individual's final term as Chair.
- (d) Is a voting member of the Minor Directorate.

#### The Minor Directorate Vice Chair

- (a) Shall attend all Minor Directorate meetings
- (b) Shall assist the Chair as requested
- (c) Will preside over meetings when the Chair is not available
- (d) Has a close working relationship with all members of the Minor Directorate
- (e) Assists in developing the game of lacrosse
- (f) Is responsible to all members of the Directorate, not a Commission or individual
- (g) Shall be elected for a two year term, in odd years
- (h) Normally acts as Minor Box Provincial Playoff Director

#### The Minor Directorate Secretary

- (a) Elected for two (2) year term, in even years.
- (b) Responsible to attend and record minutes for all meetings, and for the distribution of said minutes.
- (c) Assist Chair and Vice Chair with duties as required.
- (d) Responsible to collect information from leagues for carry-over suspensions.

### **The Minor Directorate Registrar**

- (a) Shall be responsible for the administration of the BCLA Online Minor Player Database, filing of all player registration forms and team declarations for all Minor divisions.
- (b) Shall check that all forms are completely filled in and signed.
- (c) Shall verify that all players are in the proper Association per boundary rules unless a fully signed transfer is provided.
- (d) Shall maintain a Grandfathered and Transferred list of Players
- (e) Shall work with Minor Association Registrars to deal with any discrepancies.
- (f) Shall provide year-end registration statistics to the BCLA Executive Director, and have them available for the Provincial Playoff Director by the Minor Directorate Declaration Meeting.
- (g) Shall be responsible to the Chair of the Minor Directorate
- (h) Shall attend Minor Directorate Meetings as required.
- (i) Shall be appointed by the Minor Directorate.

### **Minor Directorate Zone Director**

- (a) Is voted in by the Commission and ratified by the Minor Directorate and the BCLA Executive. Where there is no Commission in place, the Minor Directorate Chair will contact all Association Presidents in a Zone to confirm a Zone Representative is supported by the Local Associations.
- (b) Attends Commission meetings
- (c) Is a voting member of the Minor Directorate and attends their meetings
- (d) Main communication link between Minor Directorate and Commissions
- (e) Maintain good communication between Associations and the Commission
- (f) Monthly contact with Association Presidents in their Zone
- (g) An Ad Hoc member of every Association in their Zone
- (h) Ensure they work for all Associations in their Zone
- (i) Ensure all Associations in their Zone are familiar with the By-Laws and Constitution along with the Operating Policy of the BCLA and the Minor Directorate
- (j) Provide guidance on Constitution and By-Laws and the Operating Policies of the BCLA and Minor Directorate to Associations in their Zone
- (k) Work with Associations in their Zone on the nomination of Zone Lacrosse Player of the Year
- (l) Set up trials for Summer Games and assist in selecting Coaches and players
- (m) Ensures all forms are sent out and returned within the correct time lines to allow teams to qualify for Summer Games
- (n) Assists all participants in maintaining a good calibre and standard of the game
- (o) Serve as an agent of the Minor Directorate, and as such, carries out its mandate
- (p) Responsible to liaise with the BCLA Technical Director and the BCLCG Zone Co-ordinator to ensure that all Association Presidents, Coaching Co-ordinators and League Commissioners are advised of the names of all suspended coaches who fail to meet the minimum standards of the Form 100B as of the deadline of May 1.
- (q) Responsible to advise and provide guidance to member associations (and/or individual members of clubs) on how to take part in hearings and appeals.

### **Female Box Lacrosse Chair**

- (a) Responsible to the Minor Directorate for Female Only Box Lacrosse.
- (b) To oversee all aspects of female box lacrosse in the province of British Columbia
- (c) To work with the various commissions to promote female box lacrosse in their Commission
- (d) To act as commissioner when no commissioner is available at the local commission level
- (e) To be given a vote on the Minor Directorate.
- (f) Shall be elected for a two-year term in odd years.
- (g) To be part of development/promotion.
- (h) Must host a minimum of two meetings annually for the Female Zone Box Lacrosse Co-ordinators.

### **Commission Chairs**

- (a) Communication link between the Minor Directorate (through Zone Directors) and their Associations
- (b) Ensure good communications with the Executive and their Associations and possibly with players and parents
- (c) Maintain a good working relationship with all Associations within their Commission
- (d) Responsible to Minor Directorate and all Associations within the Commission
- (e) Responsible for schedule and guidelines for league play and Provincial play-offs in their Commission
- (f) Select their Commissioners, as per Commission Operating Policy and acts as Head Commissioner
- (g) First level of appeal on all matters within their Commission (jurisdiction, players discipline and player movement)
- (h) When player registrations dictate and local associations agree, is able to suggest cross association boundary teams within their league and obtain approval from the Minor Directorate as needed.

### **League Commissioners**

- (a) Are ratified by the Minor Directorate, with names submitted prior to March 1 of the playing season.
- (b) Rule on disciplinary matters for their league in their Commission, following the Minor Directorate Disciplinary Rules, using the Minor Directorate Suspension Tracking Sheet provided in the Commissioner's Package, submit at the end of the season to the Provincial Director and to the Minor Directorate Secretary for purposes of tracking carryover suspensions into the next box season.
- (c) Ensure all teams are tiered properly. Watch for inequality of teams within their league and the placement and movement of teams, as per Commission Operating Policy.
- (d) Assist in making schedules for their league
- (e) Attend Commission meetings
- (f) Ensure copies of score sheets are given to the Chair of the Commission monthly
- (g) Any communication between League Commissioners and coaches should include Head Coaches.
- (h) League Commissioners report directly to the Commission Chair.
- (i) To work with their Commission and Commission Chair in promoting Box Lacrosse within their Commission.
- (j) Shall receive Team Rosters from Club Registrars by May 7<sup>th</sup> and compare these to Game Sheet Rosters and report exceptions to Club Presidents.

### **Associations**

- (a) Members of a Commission or Zone
- (b) Responsible for lacrosse in their residential area as defined by their Association boundaries.
- (c) Communication link between the parents, players and bench personnel and their Commission
- (d) Sends a representative to all Commission meetings
- (e) Responsible to update their Commission Chair and Zone Representative with their current Association Constitution/By-Laws and Operating Policy on an annual basis within 45 days of their AGM.

## **REGULATION 2: PLAYING DIVISIONS**

2.01 The ages of players prior to January 1 of each playing year shall be as follows:

### **Minor Box**

Midget	under 16 years
Bantam	under 14 years
PeeWee	under 12 years
Novice	under 10 years
Tyke	under 8 years
Mini Tyke	under 6 years, but at least 4 years old

**Female Box:**

Junior	under 21 years
Midget	under 16 years
Bantam	under 14 years
PeeWee	under 12 years
Novice	under 10 years
Tyke	under 8 years but at least 4 years old

As per General Operating Policy, Regulation 9, the playing year shall be from January 1 to December 31 in any calendar year.

**REGULATION 3: REGISTRATION**

- 3.01 The onus of being properly registered is the responsibility of the Associations or teams, and not the BCLA.
- 3.02 On or before January 1 of each year, the BCLA Office Staff shall invoice each association for 50% of the previous year's registration fees, to be paid by March 15.
- 3.03 Each Association is responsible to enter and maintain the Association's players on the BCLA on-line player database. Associations with less than 75 players are encouraged to use the BCLA On-Line Registration System, and those with 76 or more players are required to use the BCLA On-Line Registration System (whereby parents register on-line with their local Minor Box Lacrosse Association).
- 3.04 Clubs that find it necessary to start a 'waitlist' must notify their Commission Chair when a waitlist has been started. A plan on what will be done with players on the waitlist should be provided (i.e., will require released players or will release excess players for placement elsewhere) and communicated on regularly.
- 3.05 The Club Registrar shall provide Team Rosters for all club teams to League Commissioners by May 15<sup>th</sup>. League Commissioners are responsible to report discrepancies between association-supplied rosters and team-supplied rosters (game sheet roster) to the Association President as well as their League Chair.
- 3.06 For those Associations who run house league systems and combine teams for provincial play, the Association must submit to the Registrar of the Minor Directorate and the Provincial Playoff Director, the additional Provincial Team lists on the Provincial Verification Roster. Combined Team lists must be e-mailed to the Registrar and the Provincial Playoff Director as well as the BCLA Office prior to May 31 of the playing year. Provincial lists must include the division and level of play (i.e., Provincial Team – Bantam A2). This will ensure the team is registered with the BCLA, but will avoid duplicate billing of players by the BCLA.
- 3.07 Each association will submit to the BCLA Office, prior to May 15 of each playing year, a team list generated from the on-line database for each team in the Association. One hard copy of each manual registration and waiver form is required with the Team List (it is not necessary to print/submit copies of the on-line registrations). The manual player registration form must be signed by the parent/guardian and the Association Registrar. Failure to comply with said dates will result in the offending association to be fined \$250.00, and another \$250.00 for each additional seven-day period that the registration forms are not received. For any subsequent paperwork corrections required by the Minor Directorate Box Lacrosse Registrar, this must be submitted by June 1 of the playing year or the Association's team(s) will be unable to declare for Provincials.



- 3.08 No player registrations will be accepted after May 15 without first obtaining the League Commissioner's approval. The League Commissioner will not be able to approve any registrations after June 20.
- 3.09 To register these later players, the association will get approval from the League Commissioner who in turn, will email the Registrar of the Minor Directorate supplying the player's name, address, birthdate and applicable team information. The MD Registrar will add the player's name to the appropriate team list and update the registration database. Within 5 days, the association registrar will provide an electronic copy of the registration form to the BCLA Office followed by the original registration form mailed to the BCLA office.
- 3.10 Associations must provide a list of currently grandfathered players on or before May 15 of each playing year to the Registrar of the Minor Directorate. Failure to do so would make these players ineligible for provincial play.
- 3.11 In recognition of BCLA Operating Policy Regulation 16: Concussion Awareness and Education:
- (a) Member Associations must develop and have an active policy that establishes a "Concussion Policy". This policy should contain training for coaches and trainers (where applicable), a reporting process and return to play guideline.
  - (b) This policy is mandatory.

#### **REGULATION 4: PLAYING RULES**

- 4.01 All games shall be played according to the playing rules set down by the Minor Directorate, and ratified by the Executive, prior to February 1 of the playing year.
- 4.02 The Minor Directorate will instruct member Associations that there is to be strict interpretation of the CLA rules and the Minor Directorate policy as written.
- (a) Where there are two teams from one Association playing in one league, there is to be no criss-cross of players from one team to another and back after May 7 of the playing year (see Section 4.09). Where it is necessary to have players criss-cross laterally, this shall be limited to a maximum of three (3) players on a game-by-game basis only. Each player is only able to criss-cross over laterally a maximum of two (2) times. A limit of only five (5) player movements can be made prior to rosters being set. In special circumstances and with valid reason, a team may request a further movement only with the permission of the local Commission. Players are to be clearly marked as, for example, "Criss-crossed from Team 1" in game sheet notes. If said infraction occurs after May 7 of the playing year, the player would be eligible for the player's registered team only.
  - (b) In leagues where players register to participate on a "Female Only" Box lacrosse team, said players will not be permitted to also play on 'Minor' (mixed) teams, or vice versa; this includes as 'call-up' players on a game by game basis. A coach playing a player under these conditions will be deemed as playing an ineligible player and may be suspended.
- 4.04
- (a) Any player who is playing on a team that the player is not a properly registered member of (i.e., call-up player) must have that player's name appear on the scoresheet prior to the start of the game.
  - (b) Any team found guilty of playing an ineligible player during a regularly scheduled, sanctioned tournament or playoff games shall forfeit all games won during which an ineligible player was a participant. Should this occur in the playoffs, then only the games played in the playoffs will be awarded to the opposing side.

- 4.05 Team standings in scheduled leagues shall be determined as follows:
- A defaulted game is defined as; to fail to take part in a scheduled contest. In the case of a 'defaulted' game, two points shall be awarded to the team that was willing and able to take part in the scheduled contest. Teams that are deemed to lose points under a defaulted game, due to extenuating circumstances, can request a reschedule of the game to their Commissioner and Commission Chair within 24 hours of the original game. A decision on the reschedule, once made, is not appealable. Extenuating circumstances may or may not be defined in commission policy, if defined, such definition will be upheld.
  - A forfeited game is defined as; to fail to complete a scheduled contest once it has officially started, as called by a game official. In the case of a 'forfeited' game, two points shall be awarded to the team that did not forfeit the contest.
  - A win shall count for two points
  - All draws or tied games, one point to each team
- 4.06 The thirty second clock is to be used in all league and tournament games from Novice age and up, and the operation of same should be completed by a current CLA certified official.

4.07 **Part 1 – Playing Up**

- (a) A player may play up one division or calibre higher than that in which the player is registered on a game by game basis only in the discipline they are registered in (ie, Female Box or Mixed-Minor Box) with the approval of the coach or if unavailable, another team representative as defined by the Form 100, of the team the player is registered with. In the case of players playing up a division, if an "A" player is going to play up to a "B" or "C" team, only a maximum of two (2) players per game playing up to a higher division is allowed.
- (b) A player may play up one division higher than that in which the player would be registered in accordance to 2.01 for the playing year only with the approval of the player's association.
- (c) i) Any player who has played up a total of five or more league games, playoff games, sanctioned tournament games, or combination of, in any division or calibre higher than the one in which the player is registered, must for the remainder of that year play for the higher division or calibre in which the player played the fifth (5<sup>th</sup>) game.
- ii) For a goalie who has played a total of seven (7) or more league, playoff or sanctioned tournament game or combination of, in any division or calibre higher than the one in which the goalie is registered, must for the remainder of that year play for a higher division or calibre in which the goalie played the player's seventh (7<sup>th</sup>) game.
- In either situation above, the Home Association will determine which team in that division that the player will play on if there is more than one team in the higher division or if the player has played across multiple levels in a tiered division.
- (d) A team may participate in a higher calibre sanctioned tournament without impacting team or player eligibility unless 4.07 (c) applies.

**Part II – Playing Down**

- (a) A player may play down one division than their appropriate age group when a player size and/or ability dictate necessary as determined by a coach and approved by an Association President. If approved by the local association, the local Minor Association must approve in writing and forward to their local Commission for approval.
- (b) Players granted an opportunity to play down, will have their players statistics reviewed during the season of play (for penalties, scoring, etc). The MD will communicate the names of players playing down to the League Commissioners, who will need to keep statistics and report to the MD any anomalies seen during review of game sheets, or at a game. Upon review by the Minor Directorate, a previously approved application to play down from Minor to Minor can be reversed at any time during the season of play.

An over-age player MAY be eligible for playdowns, playoffs, Zone/Commission Championships or for Provincial Championships play. The MD determination will include at least the following; penalties review, scoring, participation.

- 4.08 (a) With application to the Minor Directorate, no less than 30 days prior to a tournament start date, multi-association "select" teams will be allowed to be formed to play at the "A" level provided that:
- (i) The tournaments that they attend are "A1" tournaments. In extenuating circumstances, with rationale, a zone may request and must receive authorization from the Minor Directorate to play at the "A2" level.
  - (ii) That each tournament co-ordinator and Commissioner Chairs be notified in writing and confirm by return e-mail that the team is a "select" zone team and, that being informed of this, and confirmed as acceptable by a return e-mail that the team is still welcome at the tournament. The Host Commission Chair will advise the Tournament Commissioner of any "select" teams.
  - (iii) That each association in the commission agrees in writing to let the athletes from their own association who are chosen for the "select" team play out for the tournaments.
- (b) "Select" zone teams will not be eligible to compete at any provincial championships.
- (c) Games played while on the "select" team will not count towards the five game rule for athletes as described in Regulation 4.07 (c).
- (d) "Combined" Female Zone Teams, with approval of their Commission, may apply to the Minor Directorate to participate in exhibition games, tournaments and/or provincial championships.
- 4.09 After May 7 of the playing year, no player shall be able to be transferred to another team unless 4.07 (c) applies.
- 4.10 Rules for tyke, mini-tyke and female box will be included in the Minor Directorate's commissioners package and may be amended by the Minor Directorate if necessary. These rules will be binding upon all commission play and must be consistently applied throughout the province.
- 4.11 In all aspects of Minor Directorate Play, the practice known as Offence/Defence is not to be played in any of its forms. Offence/Defence is simply defined as a Player playing only one end of the floor at even strength.
- 4.12 (a) No team or player may play more than two (2) games per day (a calendar day) in exhibition, tournament, league or playoff games. This includes players playing up in Seniors on a one-game permit.
- (b) In Mini-Tyke or Tyke, teams may play up to three (3) modified or mini games (two periods only) per calendar day. There will be a minimum of one game time allotment between games.
- 4.13 All players in all divisions under the jurisdiction of the Minor Directorate must have stop signs placed on the back of the jersey, above the number. Please Note: These stop sign crests can be screened onto the jerseys, or crests are available from the BCLA Office.
- 4.14 For Out-Of- Province Tournament Play teams must apply to the Minor Directorate, a minimum of 14 days prior to submitting their travel permit, to obtain permission to play at a different level of play than in BC. This applies to 'zone select' teams as well.
- 4.15 Per BCLA General Operating Policy Regulation 16.01, the BC Lacrosse Association Minor Directorate supports and promotes the Fair Play Codes as outlined in Appendix C of the General Operating Policy. Breach of the Fair Play Codes shall not be tolerated by Minor Club executives. Per BCLA General OP Regulation 16.02, if required, remedial action from this Code will be deferred to the appropriate Governing Body that has jurisdiction, and the process of investigation and discipline shall apply.

## REGULATION 5: COMMISSION COMPETITION

- 5.01 The control of all league competition shall be vested in the Commission. The control of inter-commission and inter-provincial competition and Provincial Championship play shall be vested in the Minor Directorate who may establish a commission to govern such play. Where there is no Commission in place, there must be a minimum of two (2) games played between (the two) Associations per division.
- 5.02 Competition will be open to all teams of each age group within leagues as organized by the Commission and/or league Commissioner.
- 5.03 In Commissions that form all leagues in PeeWee, Bantam, Midget and Female Junior Divisions, all movement of teams by the Commission must be completed by June 1. After June 1, no team shall be moved for league or Provincial Championships play by a Commission. Per Regulation 12.02 (b), the Minor Directorate may move a team for Provincials, with rationale. Once all Commission team movement has taken place, and no later than June 1, a list of all teams final placements will be posted to the Commission website, or provided to the Chair, Vice Chair and Secretary of the Minor Directorate.
- 5.04 In Midget, Bantam and PeeWee, where "C" leagues are formed, no association may declare a "C" calibre team with more playing experience than the following, not including years of play in Mini-Tyke or Tyke:
- |        |   |
|--------|---|
| PeeWee | – 2 years times the number of registered players except the 3 most experienced players. |
| Bantam | – 3 years times the number of registered players except the 3 most experienced players. |
| Midget | – 4 years times the number of registered players except the 3 most experienced players. |

Example (PeeWee) 15 registered players

Total number of years of experience is 24 years:  $(15-3) \times 2 = 24$ .

A team list from the on-line database, including player's years experience, must be sent to the League Commissioner by the Association Registrar by May 7 of the playing year, who must in turn notify the Association President if the numbers are not in compliance.

Failure to comply with sending in a team list with years experience may result in the Home Association being fined \$100.00 per day that it is late, up to a maximum of \$500.00, and may result in the team's removal from league play until the team is in compliance with above years' experience.

- 5.05 In Midget, Bantam, Pee Wee, and Novice, "A1", "A2", "B", and "C" leagues may be formed and are the required declarations to be used for league and tournament play. In Female Junior, Female Midget, Female Bantam, Female Pee Wee and Female Novice, an A and B league may be formed and are the required declarations to be used for league and tournament play. Where an association has two or more teams in any one league, those teams must be equally balanced by calibre and strength, with the exception of "A1" with the local commission approval. Failure to obtain approval before the start of the season from the local commission will make the teams ineligible for Playdowns and Provincial Championships. If an Association properly declares at the start of the season and a team is ordered to move up (or down) a tier by their local Commission, and the Association already has a team in the tier they are being ordered to move to, those teams affected do not need to be re-balanced. In PeeWee and above, "A1", "A2" and "B" leagues shall be recognized by the BCLA for Provincial Championship purposes. All Female teams must be balanced when in a non-tiered league.
- 5.06 All league play must be completed prior to playdown competition.

## REGULATION 6: MOVEMENT – MINOR TO SENIOR

- 6.01 No player qualified to play within the jurisdiction of the Minor Directorate shall sign a Senior player registration form or a Recreation player registration form.
- 6.02 (a) Notwithstanding the foregoing, a Minor Directorate player of Midget age may play up in a higher league with the permission of the Minor player's coach. There is no limit to the number of games a midget aged player may play under the Senior Directorate. The Minor coach or Minor Association designate must ensure the player's Minor obligations, including practices, league games, tournament games and Summer Games, are fulfilled before signing a one-game permit.
- (b) Notwithstanding the foregoing, a Minor Directorate player of Female Junior age may play up in the Senior Women's Box Lacrosse league, with the permission of the player's 'Minor' coach. There is no limit to the number of games a Female Junior player may play up and it is the 'Minor coach or designate must ensure the players own team obligations (including practices) are fulfilled before signing a one-game permit.
- 6.03 Violation of any of the above shall result in suspension of the player and the coach of the Minor Directorate team who signed the play-up card. The coach of the Senior Directorate team for whom the player played will have any instance where this happens reviewed by the Commissioner of the said Senior Team and the information will also be provided to the BC Lacrosse Coaches Technical Support Group respective Vice Chairs.

## REGULATION 7: MOVEMENT – SENIOR BOX TO MINOR

- 7.01 Movement to play down in the Minor Directorate from the Senior Directorate can be applied for if the following conditions exist:
- i) In Zones where a Junior team is available within a two hour drive (as defined by Google Maps) from the player's home:
- (a) The Local Minor Association must approve in writing and forward to their local commission for approval.
- (b) Upon approval, the request must be forwarded to the Minor Directorate for approval before April 1st of the playing year.
- (c) Upon approval of the request by the Minor Directorate, it will be forwarded to the Senior Directorate for final approval.

Movement to play down in the Minor Directorate from the Senior Directorate will be approved under the following conditions:

- ii) In Zones where a Junior team is NOT available within a two hour drive (as defined by Google Maps) from the player's home:
- (a) The Local Minor Association must approve in writing and forward to their local commission for approval.
- (b) Upon approval, the request must be forwarded to the Minor Directorate for approval-
- (c) Upon approval of the request by the Minor Directorate, it will be forwarded to the Senior Directorate for information purposes.
- 7.02 **Criteria for Approval:**
- (a) Players must be within two (2) years of Midget eligibility.
- (b) Cannot be from an area where there traditionally is a Junior team already registered. When there is no Juvenile Team: over-age Female Box Players will be permitted to play down; male Box Players with two years of experience or less will be permitted to play down.

- (c-i) In Zones where a Junior team is available within a two hour drive (as defined by Google Maps) from the player's home: Cannot be more than two (2) over-age players per team unless the Minor Association is less than two (2) years old. If the Association is less than two (2) years old, then the maximum number will be four (4) players.
- (c-ii) In Zones where a Junior team is NOT available within a two hour drive (as defined by Google Maps) from the player's home: Cannot be more than four (4) over-age players per team.
- (d) Players granted an opportunity to play down, will have their players statistics reviewed during the season of play (for penalties, scoring, etc). The Minor Directorate will communicate the names of players playing down to the League Commissioners, who will need to keep statistics and report to the Minor Directorate any anomalies seen during review of game sheets, or at a game. Upon review by the Minor Directorate, a previously approved application to play down from Senior to Minor can be reversed at any time during the season of play.
- (e) An over-age player MAY be eligible for playdowns, playoffs, Zone/Commission Championships or for Provincial Championships play. The Minor Directorate determination will include at least the following: penalties review, scoring, participation.

**NOTE:** Applications for movement will be reviewed on a case-by-case basis, taking a player's size and skill level into consideration.

## REGULATION 8: MOVES

- 8.01 All players must sign and play with the association that administers lacrosse within the boundaries in which that player resides. Upon request, a parent or legal guardian may be required to provide two (2) of the residency validation documentation below, if requested by the association registrar or commission. All bills must be current. Accepted documentation is:
1. Property tax bill where primary residency grant has been claimed
  2. Hydro bill
  3. Gas bill
  4. Cable or satellite bill
- If none of the above documents can be provided because the parent/guardian rents and does not pay own utilities, then the following shall apply:
1. A letter from the Landlord verifying rental agreement
  2. Driver's License or other Government issued ID with current address
- 8.02 In cases where the player's parents/guardians have joint custody (proof shall be provided in writing to an Association President and Registrar) and the child lives with both parents, residency shall be based on the residence in which the child spends the majority of time. If the custody arrangement is 50/50 and the parents live in different association boundaries, the child can choose which association the player will play with in the first year. In subsequent years, in order to change associations, both parents must provide a Statutory Declaration which states which parent the child is living with, the address where the child currently resides, and which school the child is attending. At any time, if further confirmation is required to verify school attendance, the parent, upon request, will provide a letter of authorization to the school directing the school to provide the BCLA representative with information as to the address of the player.
- 8.03 In all cases, where temporary guardianship has not been assigned by the courts, a Statutory Declaration of Residency form obtained from the BCLA Registrar – Minor Box must be supplied at the cost of the player. The player will be placed in the association where the Commission feels it would be in the best interest of the league and then the player.
- 8.04 Where there is a team within the player's association, Minor (mixed) and/or Female, but the player has played the two previous consecutive seasons with the same association, other than the one where the player currently resides, and during that time, either met the release requirements described in Minor Directorate Regulation 8.09 or lived within that association's

boundaries, the player is considered grandfathered with that association and has the option of signing with that association as a grandfathered player or registering with the player's new home association, where they currently reside.

- 8.05 Where there is no team available within the player's age group or in the case of a Female player, a team within the player's age group in the Female league, the player may play for another association with written release from the player's home association and written approval by their local Commission for the current playing season only. (This release is not counted as a grandfathering year.) The player will be placed where the local Commission feels it would be in the best interest of the League and then the player.

In cases where there is no Commission, and the player is requesting a release into another Commission/Zone, the President of the other Association where the player is requesting a release from must also approve of this release. If the release is granted/approved, the player will be placed by the Commission/Zone the player is being released to and will be placed where the Commission feels it would be in the best interest of the League and then the player. If the release is not granted/approved, the player can appeal the decision with the Minor Directorate.

- 8.06 No player may sign with two associations in any one playing year, unless properly released.
- 8.07 A player who is signed with an association and moves to another area during the playing season must receive permission from the local commission of the player's new area before being eligible to play with a team in the player's new area.
- 8.08 Any player found participating in any lacrosse-related activities with a team they are not officially registered with will have the player's release request automatically denied. Should this occur during the season of play, and if the coach knowingly plays the player, the coach will be suspended indefinitely and referred to the BCLCG for further disciplinary action.
- 8.09 In all cases, where a player is not playing in an association where the player resides, a player release request form, properly signed by each authorizing party, must accompany the registration form submitted by each club to the BCLA Office. The Commission must sign-off on or before April 30 and a list of those approvals is to be supplied to the Minor Directorate Registrar within twenty (20) days. The player will be placed where the local Commission feels it would be in the best interest of the League and then the player. The only exception would be for Grandfathered players who do not require a signed release form, but must appear on the club's grandfathered list. Failure to obtain written permission prior to the registration deadline will make the current year ineligible to count towards grandfathering and may result in the player being declared ineligible. Minor Directorate Disciplinary Rules will apply.
- 8.10 For those players attending a specialized school (i.e., hockey school) that is far enough from their principle residence that they must live away from their immediate family and be billeted, will provide proof of school attendance in way of a school transcript. The billeted address will be recorded in the comments section in the registration database if the home address is being used as the address. The player will be placed where the commission feels it would be in the best interest of the league and then the player. At the end of the school year, if the player wishes to move back to the player's original home association before the June 20<sup>th</sup> deadline, 8.06 shall apply.
- 8.11 Commission placement of US players will only be completed (by March 1<sup>st</sup>) in such a way as to make certain resident players are not displaced on Association teams. This does not speak to how an Association or Coach will make team selections, but rather to make certain that residents are guaranteed spots in the municipalities/districts in which they live.

## REGULATION 9: PROOF OF AGE

- 9.01 (a) In the Minor divisions, a player's age must be verified against one of the documents listed below. A copy of this document can be kept on file with the association in a secure manner or can be visually verified with number recorded on the registration form. If the latter method is used, the number must be recorded in the registration database and parents must be informed they are responsible to provide proof of age, if requested.
- (b) All on-line applications for registrations shall be signed by the Registrar of the association or designate to which the player belongs. In the Minor divisions, a new player's age must be verified against one of the documents listed below. A copy of this document should not be kept on file, and therefore may be requested in subsequent years.

### List of Acceptable documents used to verify Proof of Age:

- Government Birth Certificate
- Certificate of Baptism
- Letter from the Registrar of Births advising that age stated is correct.
- Current Passport or Nexus Card
- Certificate of Indian Status Card
- BC Identification Card & BC Service Card

Note: Birth Certificate numbers shall be a mandatory field of the On-Line Registration process.

- 9.02 In the event that none of the above is available, the Commission may permit the player to play within its jurisdiction. Such approval shall be forwarded to the BCLA Office, and ratified by the Minor Directorate.

## REGULATION 10: TEAM SIZE

- 10.01 (a) Per Rule 14 of the CLA Rulebook, no Midget, Bantam, PeeWee, Novice, Tyke or Mini-Tyke team (mixed Minor or Female Box) under the jurisdiction of the Minor Directorate shall not have more than 20 signed players, except with special permission of the Commission. Such exceptions shall be ratified by the Minor Directorate. Any team carrying more than 20 players will only be permitted to bring 20 players to Provincials and will not be permitted to use call-up players for the Provincial Tournament.
- (b) No Female Junior team, under the jurisdiction of the Minor Directorate shall be permitted to sign more than 25 players. Only 20 players (18 runners and 2 goalies) will be permitted to be listed on a game sheet for league and tournament play. Only 20 players will be permitted to be verified for League Playdowns/Championships and Provincial Tournament play.
- 10.02 Each team may only dress a maximum of 20 players, which shall be composed of five players, one designated goalkeeper, up to thirteen substitute players and one substitute goalie.

## REGULATION 11: TEAM DISBANDING

- 11.01 Proof of a team disbanding shall be with written notification to the local commission and the Minor Directorate Registrar. On proof of a team disbanding, players are automatically released from said team. If said team is a member of an organized league, the players shall not join one team, but shall be distributed among the remaining teams of the league, at the discretion of the Commission, with written confirmation.
- 11.02 Disbanding of a team means a team disbanding within a playing season, not after league season games are finished.



## REGULATION 12: PROVINCIAL CHAMPIONSHIPS

- 12.01 The BCLA Minor Directorate shall ensure that hosts are selected for all minor provincial championships from the minor associations, commissions or zones. Applications to host Minor Provincials shall be due into the BCLA Office no later than the date set out on the application.
- 12.02 **Control.**
- (a) The control of all Provincial Championships is the responsibility of the Playoff Director who shall be a member or past member of and appointed by the Minor Directorate and in conjunction with the VP of Operations.
  - (b) The Minor Directorate will have the final authority, with rationale, to make sure the teams are placed in the appropriate tiers for Provincial Championship games to the best of the ability of the Minor Directorate. This placement would take place at the June meeting of the Minor Directorate, following the declaration deadline. Should a team be moved, they would have the opportunity to withdraw their declaration without fines (indicated in 12.06).
- 12.03 All Zones will play down to the following allotted number of teams:
- |                  |         |
|------------------|---------|
| Zone 1           | 1 team  |
| Zone 2           | 1 team  |
| Zone 3, 4, 5     | 3 teams |
| Zone 6           | 1 team  |
| Zone 7           | 1 team  |
| Zone 8           | 1 team  |
| Host Association | 1 team  |
- \* Any vacancies may be filled by the Provincial Minor Directorate.
- 12.04 (a) Provincial Championships shall be held for qualifying tiered and untiered Female and Minor (mixed) "A1", "A2", and "B" teams in Midget, Bantam and PeeWee Divisions.
- (b) At the discretion of the Minor Directorate, Provincials may be held for Female Junior Box Lacrosse and "C" Provincials in Midget, Bantam and PeeWee divisions.
- 12.05 **Eligibility.**
- (a) To be eligible to play in a Provincial Championship tournament, a player must have played in a minimum of four league, sanctioned tournament games or play-off games, or combination of, during the current year with the team they are registered with. A copy of the original team registration form will be used to verify the declared team roster at the coaches meeting.
- In the case of Female Junior-age players, the four (4) game requirement may be waived under the following circumstances:
- (a) A written request must be sent by the player to the Female Box Lacrosse Chair and the Provincial Playoff Director no later than fourteen (14) days prior to the start of Female Box Lacrosse Provincials.
  - (b) A copy of the player's school records must be submitted for review.
  - (c) The player must have been registered with the team prior to May 7 of the current playing season.
  - (d) If approved, the written notification (CoP or E-mail) must be submitted with the team's verification roster at the time of the Provincials Coaches meeting.
- In addition, for call-ups to be eligible, they must have
- (i) Played 4 games in total at a higher division and/or calibre than the team they are registered with, of which one game must have been with the team that they are

participating in provincials with. In the case of Female Junior-age players, the four (4) game requirement may be waived under the following circumstances:

- (a) A written request must be sent by the player to the Female Box Lacrosse Chair and the Provincial Playoff Director no later than fourteen (14) days prior to the start of Female Box Lacrosse Provincials.
  - (b) A copy of the player's school records must be submitted for review.
  - (c) The player must have been registered with the team prior to May 7 of the current playing season.
  - (d) If approved, the written notification (CoP or E-mail) must be submitted with the team's verification roster at the time of the Provincials Coaches meeting.
  - (ii) Proof of game sheets must be provided to the Playoff Director.
  - (iii) A maximum of two (2) "A" players may be added to a "B" or "C" roster after June 1<sup>st</sup> to play in their provincials. This includes call-ups for provincial play.
  - (iv) For all circumstances – a maximum of four (4) players may be added to a roster for provincial play.
- (b) Minors can only participate in one Minor Provincial Championship. Exceptions can be made for the position of goaltender only in exceptional circumstances, by the Playoff Director as per the current Minor Provincial Championship Directive. Exceptions will also be made for players successful in participating in Provincials under Regulation 4.08 (d) (combined female zone team).
  - (c) In zones where associations run "house league" teams and no sanctioned tiered leagues are run, the four-game rule will not apply for Provincials. Players added from house league teams or lower divisions must be sanctioned by the Zone Director.
  - (d) In zones where tiering does not take place, in established Associations with four (4) or more years of playing experience, with more than thirty (30) players in the same division excluding players with "0" experience (i.e., PeeWee, Bantam, Midget), the first declared team for the Provincial Championship must declare at an "A" level. In addition, in zones where tiering does take place in established Associations with four (4) or more years of playing experience with four (4) or more teams declaring in the same division for Provincial Championships, one of the declaring teams must be "A1". In extenuating circumstances, with rationale, an Association may request (prior to June 1, as per Regulation 5.03) and must receive authorization from the Minor Directorate to play at a lower level.
  - (f) A team defaulting any game in a playdown series shall be barred from further competition. All scheduled games played by such teams shall be counted as played, and all unplayed games shall count as wins to the team scheduled against the defaulting team. In extenuating circumstances, the Commission Disciplinary Committee shall rule.
  - (g) Any and all teams declaring to play in the "C" Provincial Championships must follow the "C" calibre description as outlined in Regulation 5.04. Team eligibility with the roster of the team that will be playing at provincials will be validated 72 hours prior to the start of the Provincial Championships (unless the team is moved down by the League Commissioner as outlined in Regulation 5.03).
  - (h) Any team ratified by the Minor Directorate and allowed to carry more than 20 players for regular league play will only be permitted to bring 20 players to Provincials and may be permitted to use call-up players for the Provincial Tournament with the permission of the Provincial Director.

## 12.06 Declaration Forms.

- (a) Declaration forms for Provincials attached with payment in full, payable to the BCLA of said teams to enter Provincial playdowns not received by the BCLA Office by the set date by the Minor Directorate for the playing season will result with the said team becoming ineligible for the Provincial playdowns and Provincials of the playing year.
- (b) Declaration Forms will not be accepted if the team has declared to play in a calibre lower than their final Commission placement.

If a team withdraws from participation in the Provincial Championship Tournament after declaration, the parent association could be fined \$1,000.00. After a provincial berth is confirmed/assigned, the parent association could be subject to a \$3,000.00 fine per team that withdraws. This policy shall be printed on the Provincial Declaration Form. It is further understood that Recognition Ceremonies are a part of the Provincial Championship Tournament and that teams participating in a Provincial Championship must also participate in the Recognition Ceremonies. Teams failing to participate in these Ceremonies will also be subject to the fines as indicated. A "Team" is defined as the roster declared at the Coaches Meeting.

## 12.07 Venue.

It is the responsibility of the Minor Directorate to set the dates and places of all Provincial Championships. The locations shall be chosen from applications received from Associations, Commissions or Zones wishing to host the "A1", "A2", "B", "C" and Female Provincial Championships. The date will not be later than the first weekend in September. The host responsibilities of the Associations, Commissions or Zones chosen to host the "A1", "A2", "B" or "C" Provincial Championships will be as declared in the Provincial Playoff Directive.

## 12.08 Trophies.

Pennants and awards will be provided by the BCLA for all Championships. Gold, Silver, Bronze, as well as participation mementos may be provided at the discretion of the BCLA Executive, in A1, A2, B, C and Female Box Lacrosse Championships. Tournament All-Stars consisting of one playing member of each team. Game MVPs (one from each team) will receive awards in all Provincial games. An overall MVP will be chosen from each division. The ordering and distribution will be the responsibility of the Minor Directorate.

12.09 Host associations will be reimbursed expenses for floor time. Balls and officials payments will be provided by the BCLA Office.

12.10 To be eligible to coach in a Provincial Championship, the coach of record must be fully certified as per the BC Lacrosse Coaches Technical Support Group's LCCP. A team must have a fully certified, registered coach as listed on the Form 100B to be eligible to compete in Provincial Championships. The coach of record may be substituted only as per Section 1.03 of the BCLCG Operating Policy.

The Head Coach of each team must arrange to have one team representative who is able to take responsibility for the team and to conduct the business of the meeting at the coaches/managers meeting held prior to each provincial event. Failure of said representation at the meeting may result in the team's Head Coach being suspended for the team's first game.

12.11 The financing of the BCLA Minor Provincial Championships will be as declared in the BCLA Minor Provincial Host Agreement. Any sponsorships secured for the BCLA Minor Provincial Championships shall in no way restrict the ability of any association, commission or zone to host the A1, A2, B, C or Female Provincial Championships.

## 12.12 **(a) TIE-BREAKER RULE –ROUND ROBIN**

In the event of a tie in points in playdowns and Provincial Championships, the following shall be used to determine final standings:

- (i) Two teams tied, the winner of game or games between the two teams advances. If still tied, the team which scored the first goal in the tied game, is to be declared the winner of that game.
- (ii) Three or more teams tied, if one team has defeated the other teams with which it is tied after round robin play, that team shall advance. If this is not possible, the team with the best goal average (calculated only with scores between the tied teams) advances. If two teams are required to advance, the goal average formula is calculated only once and the two teams with the best goal averages move on.

**(b) TIE-BREAKER RULE – 2 POOLS, playing Cross Pool**

In the event of a tie in points in Provincial Championships, the following shall be used to determine final standings:

1. Winner of games between the tied teams
2. Goal Average Formula (for entire division/tier)
3. Most Goals For
4. Least goals against
5. Least penalty minutes

**GOAL AVERAGE FORMULA**

GF divided by the sum of GF + GA = Goal Average

- 12.13 In all playdowns and Provincial Championships, no teams shall play more than two games per calendar day. There will be a minimum of three hours (start of game time) allowed between games, meaning at least a one game break between games.
- 12.14 a) A Head Coach of a team at the Provincial Championships may protest on behalf of their team.
- b) The protest must be in writing from the Head Coach and must be presented to the Provincial Playoff Director within an hour of the game being completed. The written protest must be accompanied by a cheque to the BCLA or cash to the value of five hundred dollars (\$500.00).
- c) The protest must be noted on the game sheet at the occurrence of the incident under protest, or at the next break in play.
- d) The Provincial Playoff Director or Designate may hold a hearing on the protest; the validity of the protest will be reviewed in consultation with the Minor Directorate Chair, Provincial Playoff Director and a Provincial Supervisor (Head Supervisor where possible), but will include a review of if there is a possibility that the game could possibly have had a different outcome. This is not a hearing but only a determination if the hearing should be held. The Disciplinary Committee shall consist of not less than three (3) people selected by the Provincial Playoff Director or Designate. The Provincial Playoff Director or Designate will chair the hearing.
- e) The Disciplinary Committee will make a decision on the protest and what remedy will be undertaken.
- f) Whatever decision is determined, it is not eligible for appeal.
- g) Protests of an official's judgment call will not be entertained.
- h) Protest Hearings must be held at the Provincial Playoff Director's discretion at the earliest possible time, but no later than prior to the next games by the teams in question.

**REGULATION 13: NATIONAL CHAMPIONSHIPS**

- 13.01 The Chair of the Minor Directorate or designate is responsible to participate as an active member of the BCLA Team BC Committee.

- 13.02 The Team BC Committee shall consist of: BCLA Vice President – Performance Programs, BCLA Vice President – Operations, the BCLCG Chair, the BCLCG Vice Chair – Minor, the BCLCG Vice Chair – Field, the BCLOG Vice Chair – Minor, BCLOG Vice Chair – Field, BCLA Technical Director, BCLA Regional Coaches, the Minor Directorate Chair and the Field Directorate Chair.

## REGULATION 14: TOURNAMENTS

- 14.01 Invitational tournaments are encouraged at all levels as a means of giving enjoyment and encouragement to teams and players. Associations or commissions wishing to host invitational tournaments must apply to the Minor Directorate by the date on the annual application form which will sanction the tournament, and pass the information to all associations, Commissions and league Commissioners. The Minor Directorate will review all applications and maintain a master schedule to determine which tournaments will be sanctioned. The sanctioned list will then be published to all members so the registration process can begin.

In years where it is likely, based on numbers of teams registered in league play, that a division/tier may not have provincials (i.e Midget C) a Tournament Application may be put in place by the Minor Directorate to permit a club to host a tournament (ie, Year End Rally, Commission Cup, etc). This will be communicated on an annual basis through Commissions.

- 14.02 A Tournament Commissioner must be assigned by and confirmed with Commission Chairs for each sanctioned tournament from the pool of ratified League Commissioners by April 1. The Tournament Host Co-ordinator will contact them to deal with any situation where a potential suspension exists. The Tournament Commissioner will administer the discipline for tournaments, and will do so using the **Minor Directorate Disciplinary Rules** for the current playing year; and will ensure that disciplinary action is consistent with that administered during league play.
- 14.03 No more than two games per calendar day will be scheduled for each team during tournament play. In Mini-Tyke or Tyke, teams may play up to three modified or mini games (two periods only) during tournament play per calendar day. No player may play in more than the maximum number of games, per REGULATION 4.12. A copy of the tournament schedule must be submitted to the Minor Directorate Tournament Administrator and assigned Tournament Commissioner at least one week prior to the tournament.
- 14.04 In all commissions for tournament play, only players who are of the appropriate age to play in the specified division, or players younger than the appropriate age, may compete. Overage players shall not be eligible for tournament play unless the overage player is a registered member of the younger team and has been sanctioned by the player's home association Commission, or in the case that there is no Commission, by the BCLA Minor Directorate. No player may play in more than two (2) games per calendar day by playing on different teams.
- 14.05 All tournament game sheets must be collected by the Commission-approved Tournament Commissioner. Electronic copies of all game sheets must be sent to all League Commissioners for the Leagues of all participating teams within ten (10) days of the tournament's conclusion by the Commissioner. Original game sheets must be retained by the Tournament Commissioner. Failure of the Tournament Co-ordinator to supply Tournament game sheets to Commissioners may result in the loss of future tournament sanctioning.
- 14.06 Tournament Co-ordinators cannot ask for any personal information (i.e., birthdates, addresses, etc.) from players, due to privacy issues.
- 14.07 Tournament rules and regulations will be submitted to the Minor Directorate prior to receiving sanction. If there are changes or updates, a revised version must be submitted to the Minor Directorate at least one week before the tournament. A copy of the rules and regulations as accepted by the Minor Directorate will be given to the coach or manager of each team participating in the tournament, prior to the team's first game.

- 14.08 Once a team is fully registered and confirmed by the Tournament Host, "Failure to show" at any game by any team registered in a sanctioned tournament will result in a maximum fine of \$500 to the Home Association of said team, subject to extenuating circumstances as accepted by the Minor Directorate. Instances of "failure to show" shall be reported to the Minor Directorate Tournament Administrator who will provide a report at the next meeting of the Minor Directorate for a decision as to whether the instance was a valid "failure to show" and if the extenuating circumstances, if any, were warranted.
- 14.09 Where there are two or more teams from one Association in mini tyke and tyke, crisscross of players from one team to another, where it is necessary for entry into a tournament and for tournament play only, will be allowed with permission from the association's President and Commission Chair. To have players criss-cross laterally, this shall be limited to a maximum of four (4) players per tournament entered. Each player is only able to crisscross over laterally a maximum of one (1) tournament in the season.
- 14.10 For the purposes of developing Female Box lacrosse, female players playing on a Minor (mixed) team, may on application to the Minor Directorate Female Box Lacrosse chair, apply to participate with a Female box Lacrosse team attending a Female Box Lacrosse tournament. Games played will not count towards Provincials eligibility.

### **REGULATION 15: CAMPS**

- 15.01 Associations wishing to host any camps must apply to the Minor Directorate through the BCLA Office a minimum of four weeks prior to the first day of the camp. The application will be reviewed by the BCLA Office and approved by the Minor Directorate Chair (or designate).

All of the following rules must be followed or the camp will not be a BCLA-sanctioned event and will not be insured under the BCLA Liability and/or Accident Medical/Dental Insurance program. It will be the responsibility of the Member Association to ensure that:

1. All players must be currently registered with the BC Lacrosse Association.
2. All Camps must have the approval of their Local Lacrosse Association Executive/Board. This is confirmed by the Local Association President's signature on the form.
3. All Camps must have the approval of the BC Lacrosse Association.
4. All instructors, including current senior/junior athletes have the appropriate NCCP Coach Certification.
5. All adult instructors have completed a criminal record check within the last three years.
6. Any Minor Box athletes participating with assisting camp instructors must wear all of their appropriate protective equipment, including a mouthguard.
7. Must be held within the boundaries of the local association applying to host the camp, or with the approval of the local Association President of affected club.

### **REGULATION 16: SKILLS DEVELOPMENT SESSIONS/JAMBOREES**

- 16.01 A skills development session or jamboree is an event intended to introduce players to the game or to enhance player skill and development. It should be free of charge for all participants. A minimal charge to cover floor time is acceptable. It may include development drills and other activities for the enjoyment of the participants.
- 16.02 Players register and participate on an individual basis (not as part of a team). A skills jamboree may include short scrimmage matches to assist in development, but is not the appropriate venue for team vs. team play. Such play shall be considered non-sanctioned.
- 16.03 Associations wishing to host Skills Jamborees must advise their Commission who, in turn, will advise the Minor Directorate so that a record of Skills Jamborees may be held by the Minor Directorate and BCLA.
- 16.04 The registration for these events should be free of charge; a minimal fee may be charged to cover operating costs.

- 16.05 Development sessions may be used to introduce new players to the sport and it is the Host Association's responsibility to ensure any new/non-BCLA registered players wear appropriate safety equipment, and that a parent/guardian has completed a registration form and liability waiver before the child can participate in the skills development session. Copies of these completed forms must be retained by the Home Association.
- 16.06 (a) All instructors, including current Senior/Junior athletes, have the appropriate NCCP Coach Certification.
- (b) All adult instructors have completed a criminal record check as per the BCLA General Operating Policy.
- (c) Any Minor Box athletes assisting camp instructors must wear all appropriate protective equipment, including a mouthguard.

## **REGULATION 17: COMMISSIONS**

- 17.01 The Minor Directorate shall establish Commissions to govern Minor Lacrosse league and playoff competition.
- 17.02 Commissions shall consist of a minimum of the following positions:
- (a) Chair
  - (b) Vice Chair
  - (c) Secretary
  - (d) Treasurer
  - (e) Zone Director
  - (f) Female Box Co-ordinator
- It is also recommended that the position entitled "Immediate Past Chair" be included as part of a Commission Executive.
- 17.03 A Commission Executive is responsible to provide an updated copy of their Commission Operating Policy on an annual basis to the Minor Directorate within 45 days of their AGM. This policy is to include Association boundaries so that a current record may be kept on record with the BCLA Office. When in dispute, in areas where there is a Commission, boundaries shall be voted on by an entire Commission at a Special Meeting called by the Commission Chair for resolution of said dispute. In areas without a Commission, the Minor Directorate would be called upon to resolve any dispute.
- 17.04 A Commission is responsible to process all release requests in a timely manner, at the discretion of the local Commission, following the rules laid out in Regulation 8.
- 17.05 Membership in a Commission is comprised of the Commission Executive, Commissioners and Associations that fall within the boundaries of the Commission.

## **REGULATION 18: SUSPENSIONS**

- 18.01 All suspensions are to be made by the Commissioner in charge of the league after a thorough investigation.
- 18.02 A Commissioner may not levy a suspension of more than five games to any one person per game. With the exception of Coaches/Bench personnel, the Commissioner may recommend further suspensions in writing to the governing Commission.

If a Coach /Bench personnel receives a five game suspension from a league Commissioner, the Commissioner may recommend in writing that a further suspension may be warranted by the BCLCG. The Commissioner may at any time ask the BCLCG to investigate the conduct or ethical behaviour of a coach or bench personnel without handing down any suspension. Results of these actions must be related in writing back to the Commissioner and the governing Commission.

- 18.03 (a) In the event a Commissioner asks for a levy of more than five games during regular season/league play or playoffs, there shall be a hearing within seven (7) days of the initial suspension, whereas at the conclusion of the player's or coach's/bench personnel's season, the hearing shall be held in a timely fashion but within forty-five (45) days of the initial suspension. With the exception of Coaches/ Bench Personnel, the hearing will be at the call of the Governing Commission Chairperson.
- (b) A written report, including referee's report and the game sheet, will be provided to the Commission Chair by the Commissioner making the request.
- (c) If a Coach/Bench staff is involved, a written report, including referee's reports and game sheet must be provided to the BCLCG Vice Chair – Minor Box by the Commission making the request. The Commissioner may be requested to attend the BCLCG Conduct Committee hearing.
- (d) A member may receive an initial verbal notification of a fine, suspension or decision directly face to face, or by telephone/e-mail/text. This must be followed by a formal written notification presented or e-mailed within seventy-two (72) hours to the member after initial verbal notification.
- 18.04 The suspended person and/or parent/player advocate and individual's association President are to be notified in advance of any hearing, and may be present and be allowed to speak on the individual's behalf. At a provincial championship, the team head coach will be notified if the President is not present.
- 18.05 Anyone who strikes a referee or official in any manner will receive a Match Penalty and will be suspended immediately. All officials must report such attack on their persons in full detail immediately following the incident and must provide a written report to the Governing Commission for hearing and determination of action. If there is no Governing Commission in place, the hearing will be called by the Minor Directorate.
- In the case where-by the infraction was carried out by a Coach /Bench Personnel the written reports will be forwarded to the BCLCG Chair for immediate action.
- 18.06 See General Operating Policy Regulation 11 for the jurisdiction of suspensions.
- 18.07 (a) A suspended player may only serve the suspension during games played by the team the player is officially registered with.
- (b) A suspended coach may only serve the suspension during games played by the team the coach received the suspension for; however, a coach is suspended from all bench activities until such suspension is served.

## **REGULATION 19: FIGHTING**

- 19.01 Fighting is not allowed in Minor Box Lacrosse.
- 19.02 Fighting is currently addressed by the FIL Rule 78.1 as: The deliberate striking or attempting to strike an opponent, a non-playing member of the opponent's squad, a coach or anyone controlling the play of the game with the hand, cross, ball or otherwise by a player, substitute, a non-playing member of a squad, a coach or anyone officially connected with a team may be an expulsion foul.
- 19.03 A third player entering into an altercation will be automatically expelled from the game.
- 19.04 Any person leaving the bench when the benches have been frozen may be expelled from the game.
- 19.05 One punch thrown, whether it lands on the intended recipient or not, or anyone else, constitutes a fight.



- 19.06 **Suspensions:**  
1<sup>st</sup> Fight – Game Misconduct plus 2 Game Additional Suspension  
2<sup>nd</sup> Fight – Game Misconduct plus 4 Game Additional Suspension  
3<sup>rd</sup> Fight – Game Misconduct and Indefinite Suspension Pending a Hearing

## REGULATION 20: APPEALS

- 20.01 Any suspension up to and including five games is not subject to appeal.
- 20.02 An appeal must be in writing to the Minor Directorate Chair.
- 20.03 In the event that the suspension is for a longer period than one year, the person suspended may re-appeal at twelve-month intervals, providing the preceding appeals were not successful.
- 20.04 Please refer to Appendix A: BCLA Appeals Process – BCLA General Operating Policy.

## REGULATION 21: PROTESTS

- 21.01 An association may protest the outcome of any game on behalf of any one of the association's teams, except at Provincial Championships (see Regulation 12.14).
- 21.02 The protest must be in writing from the association president or designate and must be presented to the Commission Chair within two days of the game date being protested or the protest will not be valid. During playdowns, the protest must be presented within twenty-four (24) hours of the game.
- 21.03 The protest must be accompanied by payment in full, in the amount of one hundred dollars payable to the Commission. This will be returned if the protest is upheld.
- 21.04 The Commission will hold a hearing on the protest. The Hearing Committee shall consist of not less than three people selected by the Commission. The Hearing will be held within five (5) days of the protest being presented or during playdowns, before the next series is to start (whichever comes first).
- 21.05 The Hearing Committee will decide the outcome of the protest at the hearing and will declare either the protest is invalid or the protest is upheld; and if there is to be a rematch.
- 21.06 The decision of a Commission Hearing Committee may be appealed. Please refer to **Appendix A: BCLA Appeals Process– BCLA General Operating Policy.**

## REGULATION 22: CONDUCT

### 22.01 GENERAL CONDUCT

Coaches, assistants, managers, trainers and bench personnel should be registered with the team.

Every participant in lacrosse is responsible for proper observance of the BC Lacrosse Association Constitution and By-Laws, Operating Policy, Rules and Philosophy. BCLA members should place the betterment or welfare of lacrosse and their players above their personal, team and association interests.

It is the responsibility of BCLA members to promote and foster good conduct of all team personnel and supporters at all lacrosse functions and help ensure respect for all lacrosse officials participants and spectators .

Team and association personnel and supporters should refrain from approaching any official or member of the Minor Directorate at or immediately following a game with reference to situations within that game.

All members and supporters of all teams and associations, when in public and recognized as lacrosse members and supporters, must conduct themselves in such a manner as to always enhance the image of lacrosse.

Associations will be responsible for team personnel, association personnel and supporters (fans) who abuse (verbally or physically) any volunteers in any official capacity or spectator, and could be fined if found guilty after a thorough investigation has been carried out by the Minor Directorate.

#### 22.02 ALCOHOL AND DRUGS

(1) No one involved in a lacrosse game or practice shall be under the influence of alcohol or drugs, nor shall alcohol be consumed before or during a game or practice.

(2) Alcoholic beverages and drugs are prohibited at game or practice sites and dressing rooms.

**NOTE:** All participants (players, coaches, fans) should be aware of the BCLA Code of Conduct (REGULATION 1) and BCLA Doping Control Program (REGULATION 14) of the BCLA Operating Policy – General Section.

#### 22.03 PLAYER TAMPERING

Player tampering shall be recognized when any coach, association or team official or supporter acts in a manner encouraging or enticing a player from another team to: hold out or delay registering; request a release or transfer; join another team, association, Commission. Players not under the direct jurisdiction of a team may not be contacted, influenced, practiced or played in exhibition, tournament, league or playoff games, without appropriate procedures being followed and approval granted.

Prior to talking to a player from another team, including in the same association, with respect to obtaining the player's services in playing up, permission and approval must be obtained from the player's association, coach, and parents, violation of any of the above may result in suspension of the coach of the offending team.

#### 22.04 MAINTENANCE OF ORDER

All persons, including those paying admission or receiving passes, who attend games under the jurisdiction of the BCLA, shall be deemed to have agreed that they were admitted on the condition that they abide by the rules and philosophy of the BCLA, even to the extent that they may be ordered removed from any or all playing sites (including areas reserved for spectators).

### REGULATION 23: SUMMER GAMES

23.01 It is the responsibility of the Executive of the BCLA to administer and arrange participation in the BC Summer Games.

23.02 The Minor Directorate will be responsible to ensure that the BC Summer Games rules are followed.

23.03 In accordance with the BC Summer Games procedures, the President of the BCLA, in consultation with the members of the Minor Directorate, shall name a Provincial Advisor. The President of the BCLA will advise the BC Summer Games office of the name of the Provincial Advisor. The Advisor will then become the liaison between the BCLA, Minor Directorate and BC Summer Games.

- 23.04 The Chair of the BCLCG shall liaison directly with the Summer Games Provincial Advisor and ensure that all deadlines and requirements as they pertain to technical support outlined in Operating Policy Coaches (Regulation 10 - Summer Games) are carried out.
- 23.05 The Provincial Advisor will choose a Sport Chairperson from within the BCLA membership, and from within the host community, if possible.
- 23.06 (a) The Zone Director is to ensure that all Presidents within the applicable zone are made aware of the technical support program administered through the Regional Coaches, the BCLA Technical Director and the Team BC Committee.
- (b) The Zone Director is to ensure that all players registered for the Summer Games are informed of where and when tryouts will take place. It is recommended that wherever possible, players have a minimum of seventy-two (72) hours advance notice. Preference is that a week or more notice be given.
- (c) The Zone Directors are responsible to enter the final team roster and coaches per BC Summer Games policy into the BC Summer Games online registration database by the date determined by the Provincial Advisor each year of the Games.
- (d) The Zone Directors are responsible to ensure that all monies to register teams with BC Summer Games and any Jersey fees are collected and into the BCLA office at least 7 days before the Summer Games registration deadline.
- (e) The Provincial Advisor is responsible to ensure that all Officials (both referees and other official Representatives) are entered into the BC Summer Games Registration Database per the BC Summer Games deadlines.
- (f) The Provincial Advisor is responsible to ensure that all Players, Coaches and Officials are registered with the BCLA in the current year of the games and have met any criteria of participation required by the BC Summer Games. This must be verified in the Online Database before the deadline date set by the BC Summer Games.
- 23.07 **Overtime Rules**
- (a) During Round Robin play OT will be played to decide all games. Due to time constraints of the bus schedules the Provincial Advisor (or Sport Chair if PA is not on site) will determine how many periods can be played at the end of regulation time. Teams will rest 2 minutes, not change ends and play 10 minute periods , Sudden victory of running time until the time stop determined by the PA is reached or two OT period have been played. If still tied then the team that scores the first goal of the game will be declared the winner of the game.
- (b) At the end of Round Robin the standard tie breaker rule from Regulation 12 will be used if more than two teams are tied.
- (c) Overtime in medal games will follow the Provincial Championship Directive.
- 23.08 The Provincial Advisor and Sport Chairperson will follow the BC Summer Games timetable, decide the schedule, and handle all discipline. Discipline will be as per Minor Directorate Disciplinary Rules.
- 23.09 The Minor Directorate will be given a full report on the Games.
- 23.10 The Team BC Committee will oversee the technical requirements of participation by coaches officials and participants.

## REGULATION 24: TIME LINE

**NOTE:** Dates that are associated with a specific By-Law or Regulation are reprinted in the timeline as a matter of convenience. They will automatically change if the By-Law or Regulation is changed. Dates not associated with a specific By-Law or regulation will require a motion to change them. If there is a conflict in the dates, then the governing By-Law or Regulation will take precedence over the timeline.

- January** Mid month\* is the deadline for all tournament hosting applications
- February 1** - Last day for approval of playing rules (MD 4.01)
- March 15** - Payment due for 50% of previous year's registration fees (MD 3.02)
- April 1** - Last day to submit request for Senior age player to play down (MD 7.01)
- April 30** - Last day for Commissions to approve player releases (MD 8.09)
- May 1** - Coaches must be registered on Form 100B and registration fees paid at the BCLA Office (BCLCG 1.02, 11.01)
- May 7** - Last date to send "C" team lists to the League Commissioner (MD 5.04).  
- No more criss-cross of players between teams in the same division (MD 4.03)  
- Last day to permanently transfer players to another team within the same playing caliber or league (MD 4.09)
- May 1** - Final date of registration of coach for playoffs (BCLCG 2.03, 11.01)
- May 15** - One copy of each player's registration form and all copies of the Team Registration Lists submitted to BCLA Office (MD 3.05)  
- No more player registrations to be accepted unless approved by Commissioner (MD 3.06)  
- Last date to send list of grandfathered players to the Minor registrar (MD 8.09)
- May 31** - Last date for house league areas to send additional Team Lists for combined teams marked "Tournament/Provincial Team" to BCLA Office (MD 3.04).
- June 1** - No Team Movement (MD 5.03)
- June** - Mid month\* is the deadline for Provincial declaration forms to be received at the BCLA office, not to be confused with the May 31 team list requirement. The declaration form is separate and additional.
- June** - Mid month\* is the deadline for Zone Directors to receive nominations of Zone Lacrosse Players
- June 20** - Last day for a Commissioner to approve registration of new players (MD 3.06)
- June 30** - Final payment of current year's registration fees is due (MD 3.08)
- Sept - First weekend** -- Latest Provincial Championship date (MD 12.07).
- November 15** - Apply for annual membership with the BCLA (BCLA By-Law Number XI, 2.(a)(i).
- Please Note:** 45 days prior to the October AGM is the last day for submission of proposed amendments to the Constitution and By-Laws and Operating Policies.

\* **Exact dates to be set by the Minor Directorate Executive (January, June and July).**

## REGULATION 25: AMENDMENTS

- 25.01 The Operating Regulations of the Minor Directorate shall not be altered except at a Special Session of the Minor Directorate, to be held during the BCLA Annual General Meeting, and shall be made only by a majority vote of the members voting thereon.
- 25.02 Notice of the proposed amendment shall be given in writing to the BCLA Office at least forty-five days before the day of the Annual Meeting and the proposed amendments shall be circulated to the members at least thirty days prior to the Annual Meeting.